

Adding the Farwest Show logo to your email signature

How to download the image for your email:

Open this link: <http://www.farwestshow.com/graphics/FWS11EmailBug.gif>
Go to File > Save As > save the file to your desktop.

Directions for Outlook 2007:

Open a New Mail Message > Select the Insert tab > Select Signature > Signatures
Create a new or edit your existing signature
To add the image, select the Picture Icon (second from the right)
Next: (**Important: Click on the image to select**)
Select Hyperlink Icon (last icon on the right)
Paste in this link: <http://www.farwestshow.com/>
Select **OK**

Directions for Outlook 2003:

[From your Inbox](#)
Tools > Options > Mail Format >
Select the **Signature** box
Create a new or edit your existing signature
Select the **Advanced Edit** box
Insert > Picture > From File
Select the logo downloaded in the first step
Next: (**Important: Click on the image to select**)
Then right click and select **Insert Hyperlink**
Paste in this link: <http://www.farwestshow.com/vnew.shtml>
Select **OK**
You can now **Save** and **Close**
This will send you back to the Create a Signature box > select **OK**
Then select **Apply**

Apple Mail Instructions:

<http://www.freemailtutorials.com/appleMail/emailSignature.cwd>

At this time you cannot add a hyperlink to your image with this email. We suggest adding this link (<http://www.farwestshow.com/>) below the image.

For other programs (e.g., Yahoo), please contact your provider directly for instructions.
If you have questions, please contact Beth Farmer at the OAN office (503.582.2013).